



Meeting Minutes|  
Monday, October 7, 2019

**Call to Order** by Erika Simmons 1:07 pm

**Present:** Erika Simmons, Navi Bhardwaj, Joni Drake, Nina Machado, Lori Martinez, Denise Moreno, Donna Custodio, Donna Jackson

**Public Matters not on the agenda:** No public matters not on the agenda.

**Approval of Minutes** Joni moved and Erika seconded that the minutes from September 9 meeting be approved. The motion passed

**Approval of Agenda**

Joni moved and Sheri moved to approve today's agenda as presented. Passed unanimously.

**Old Business:** No old business

**New Business:** Donna shared information about the LPC Coordinator Grant Responsibilities and Time Line from CDE. Lori Martinez suggested that a parent meeting could be held at an adult education class because they offer child care during classes and it would be a good opportunity to get input from this community.

Navi handed out the new Resource Directory and the Workshop Booklet for all the PD for the year. It is also available online at <https://trcac.org/rr/info/>.

Donna shared last year's Local Child Care and Development Planning Council Programs Summary of Self Evaluation Findings and Council discussed the ratings and Donna will prepare the report and bring to the next meeting.

Council By-Laws were reviewed a few suggestions for changes. The By-Laws will be updated and shared at the next meeting.

The Council received a new application from Donna Jackson and she attended the meeting. Erika also suggested another member for the council and everyone agreed that Shannon Punte would be a great addition to the council.

Council discussed getting name tags, aprons or t-shirts to promote the council. Donna will look into purchasing items and share at the next meeting.

Quality for Kids: Erika and Nina discussed professional development opportunities through the Quality for Kids Grant. November 16<sup>th</sup> will be a Taco Feed Fundraiser for the Coop Preschool.

**Adjournment:** Joni moved and Denise seconded that the meeting be adjourned at 2:49pm. Passed unanimously. The next meeting will be on December 2 , 2019, at 1:00